

MINUTES

Tuesday, February 10, 2015

5:50 PM

Public Services Committee Carnegie Town Hall

235 West 10th Street

Members Present: Council Member Christine M. Erickson, Council Member Michelle Erpenbach, Council Member Rick Kiley, Council Member Kermit L. Staggers

Members Absent: None

Staff Present: Lorie Hogstad, CMC, City Clerk; David Bixler, Budget Analyst; and Jim David, Legislative/Operations Manager

Guests: Council Member Kenny Anderson Jr.; Council Member Dean Karsky; and Council Member Rex Roling

1. Call To Order

Committee Chair Christine M. Erickson called the meeting to order at 5:50 p.m.

2. Review and approval of Minutes dated July 8, 2014

A motion was made by Rick Kiley and seconded by Michelle Erpenbach to approve the minutes dated July 8, 2014.

Erickson called for a voice vote and all members present voted yes.

Motion Passed.

3. Mobile Vending by Adam Roach, Neighborhood Development Coordinator

Adam Roach, Neighborhood Development Coordinator, reviewed the proposed Mobile Vending Guidelines with the following PowerPoint slides: Purpose; Process; Guidelines Being Considered; Hours of Operation; Parking Limitations; Location Constraints; Health Standards; Fire Safety Standards; Enforcement of Provisions; and Council Guidance Sought. Discussion followed.

Roach will prepare a draft ordinance, hold meeting(s) for the public, and bring the proposed ordinance to the March Public Services Committee Meeting.

Erickson suggested bringing this forward at an Informational Meeting prior to seeking City Council approval.

4. Building Permit Inspections by Mike Cooper, Director of Planning and Building Services

Mike Cooper, Director of Planning & Building Services introduced this item and stated that Ron Bell, Chief Building Official, will lead the presentation on this item.

Bell reviewed the following PowerPoint slides: Types of Inspections; Approval Required; Identification; Adults at Home; Private Property Rights; and Job Site Safety.

Ron Bell reviewed a building permit and the information contained on the permit including the required inspections which are the footing, frame, and final inspections. Discussion followed.

Council Member Michelle Erpenbach asked Bell to explain the roofing inspection process. Bell explained this with the assistance of photos. Discussion followed.

Erpenbach thanked Ron for the presentation, thanked the inspectors for the work that they do, and stated that the process for roofing permits and inspections should remain as is.

Councilor Kermit L. Staggars questioned Bell as to whether the final inspections had been completed on the Events Center.

Bell responded that the final inspections had been completed and an Occupancy Permit issued last week. Discussion followed.

5. Open Discussion

Bell stated that 2015 is the time once again for the International Code updates and asked how he should best handle these revisions and updating the City Council.

Erpenbach suggested that Bell bring the code revisions before the Public Services Committee and then present them at an Informational Meeting prior to holding first and second readings at the City Council Meetings.

6. Adjournment

A motion was made by Michelle Erpenbach and seconded by Rick Kiley to adjourn at 6:45 p.m.

Erickson called for a voice vote and all members present voted yes.

Motion Passed.

Lorie Hogstad, CMC

City Clerk