

Note: The minutes are DRAFT minutes until approved at the next meeting.

MINUTES	Thursday, May 9, 2013
Charter Revision Commission	3:30 p.m.
Meetings	Carnegie Town Hall
	235 West 10th Street

Members Present: Pauline Poletes, Dennis Aanenson, Dick Gregerson and De Knudson
Members Absent: Robert Thimjon
Staff Present: David Pfeifle, City Attorney; Lorie Hogstad, CMC, City Clerk;
David Bixler, Budget Analyst; Jim David, Legislative/Operations Manager; and
Tamara Jorgensen, CMC, Assistant City Clerk

1. Call To Order

Commission Chair Pauline Poletes called the meeting to order at 3:30 p.m.

2. Approval Of Minutes

A. September 20, 2012

A motion was made by Dick Gregerson and seconded by Dennis Aanenson to approve the minutes. Commission Chair Poletes called for a voice vote and all members present voted yes. Motion passed.

3. Old Business

There was none.

4. New Business

A. Ground Rules for Commission Votes - Majority vs. Super-Majority

i. Public Input

City Attorney David Pfeifle reviewed the ground rules for commission votes for placement of an item on the ballot. Pfeifle provided an update on the prior practice of using a super majority vote (four of the five members) for an item for ballot placement. He stated that the ballot decisions/super majority votes would be determined at the January, 2014 Charter Meeting for items to be added to the April, 2014, ballot.

B. Potential Proposals from Citizens, if any

C. i. Public Input

There was none.

Potential Proposals from City Departments, if any

i. Public Input

There was none.

D. Potential Proposals from the City Council, if any

i. Public Input

Council Member Greg Jamison spoke and requested reconsideration of items submitted last year for review. After a brief discussion, it was determined that these topics can be brought back for additional review. These items will be reviewed at the Charter Revision Commission Meeting on September 12, 2013. Jamison will submit his proposals to Pfeifle for inclusion on this Agenda. Commission Member Bob Thimjón arrived at this time.

E. Potential Proposals from the Charter Revision Commission, if any

i. Public Input

Pfeifle stated that there is a copy of the Model City Charter, Eighth Edition, available for review during the meeting and will be available at future meetings.

Pfeifle clarified the list that was being reviewed by the Commission. It is a synopsis of items discussed at the working sessions and areas of the Charter where further analysis or inquiry was requested. A copy of the handout is attached to these minutes as the final page. The updates column reflects the action requested by the Commission for each item. The shaded areas represent Charter Sections that will be removed from further consideration by this Commission.

Council Member Rex Rolwing spoke regarding Charter Section 2.01. He asked if the main power in the City Charter was given to the City Council. Discussion followed.

Gregerson asked if Conflicts of Interest had been discussed and asked about the policy of the City Council when there is a conflict of interest. Pfeifle stated this information is provided in Section 7.01 and 7.02. Discussion followed.

Gregerson asked about filing financial documents before a Council Member assumes a position. Discussion followed.

A motion was made by Commission Member Bob Thimjón and seconded by Commission Member Dennis Aanenson to cancel the Charter Revision Commission meeting scheduled for Thursday, July 11, 2013.

6. Adjournment

A motion was made by De Knudson and seconded by Dennis Aanenson to adjourn the meeting at 4:25 p.m. Poletes called for a voice vote and all members present voted yes. Motion Passed.

Attachment for Item 4E

Charter Section	Subject matter	Inquiry/Discussion	Updates
2.01	Legislative duties vested with City Council	Should legislative duties be defined within Charter	05/09/13: After discussion, consensus is to remove this item from further consideration.
2.02	Terms of elected office	Should terminology be changed so that Councilors terms start the third meeting of the month of May rather than a specific day; allows flexibility if specific day of meetings changed.	05/09/13: After discussion, consensus is for the City Attorney to draft ballot language for review at the September 12, 2013 Charter Revision Commission Meeting.
2.06 (c)(5)	Vacancies; forfeitures of office	Attendance requirement based on regular monthly meeting; inquired whether to change to regular meeting to provide more strict attendance policy by Charter.	05/09/13: After discussion, consensus is to remove this item from further consideration.
2.07	Council is judge of qualifications for holding office	General inquiry whether second sentence on additional standards of conduct should be reviewed by Commission	05/09/13: After discussion, consensus is to remove this item from further consideration.
2.11(c)	Voting	States that a smaller number of Councilors may adjourn from time to time and compel the attendance of absent members. Questioned whether any change needed.	05/09/13: After discussion, consensus is to remove this item from further consideration.
2.14	Updating the Code of Ordinances	Recodification every twenty years, should it be changed to reflect 2012 as the last time it was completed.	05/09/13: After discussion, consensus is for the City Attorney to draft ballot language for review at the September 12, 2013 Charter Revision Commission Meeting.
3.01	Powers of Mayor	Should the Charter define	05/09/13: Add to CRC Agenda for

3.02	Terms of office of Mayor	administrative ? Should it be changed to reflect third meeting of the month, providing flexibility in case the specific day of the week for meetings changes.	September 12, 2013 05/09/13: After discussion, consensus is for the City Attorney to draft ballot language for review at the September 12, 2013 Charter Revision Commission Meeting.
4.03	City Attorney	Should termination of City Attorney also require City Council approval if during the four-year appointed term?	05/09/13: Add to CRC Agenda for September 12, 2013
6.01	City Elections	Inquiry into whether Charter should clarify that an at-large councilor must reside in City. Charter Section 2.06(c)(3) states it is a forfeiture of office for any City Councilor to fail to maintain residency in city limits, or within in their district if by district.	05/09/13: Add to CRC Agenda for September 12, 2013
Article 8	Petitions	General inquiry into whether it should be reviewed further	05/09/13: Add to CRC Agenda for September 12, 2013