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|---------------------------|----------------------|--|
| MINUTES                   | Monday, May 9, 2011  |  |
| Public Services Committee | * 5:44 PM            |  |
|                           | Carnegie Town Hall   |  |
|                           | 235 West 10th Street |  |

Members Present: Council Member Sue Aguilar, Council Member Kenny Anderson Jr., Council Member Vernon Brown, and Council Member Michelle Erpenbach

Members Absent: None

Staff Present: Tamara Jorgensen, CMC, Assistant City Clerk

Guests: Dean Karsky, Keith Allenstein, Greg VandeKamp, Matt Burns, Rich Oksol, Paul Bengford, Robert Kolbe, Dan Reynertson, Brett Briscoe, Dan Kaiser, Alicia Collura, Jill Franken, Doug Barthel and Jonathan Ellis.

### 1. Call To Order

Committee Chair Anderson, Jr. called the meeting to order at 5:44 p.m.

### 2. Review and approval of Minutes dated April 11, 2011

A motion was made by Council Member Michelle Erpenbach and seconded by Council Member Sue Aguilar to approve of minutes dated April 11, 2011.

Vote to approve: Roll Call: Yeses, Sue Aguilar, Kenny Anderson Jr., Vernon Brown, Michelle Erpenbach, 4. Noes, 0.

Motion Passed.

### 3. Pawnbrokers and Dealers in Precious Metals and Gems Ordinance

Lead Internal Auditor Rich Oksol gave an overview of the pawn shop audit and the proposed changes. This was a Special Request Audit requested by Council Member Anderson Jr. in October, 2010.

Keith Allenstein, City Attorney's Office, stated that in Sec. 28-1 (definitions), language was added to include the definition of 'media of electronic devices, computers, and other digital devices'. With this addition, this ordinance is now complete per the Police Department.

Sgt. Matt Burns discussed a letter recently distributed to the Public Services Committee regarding pawn shop activity regarding receiving stolen electronic devices.

Bob Kolbe spoke regarding the Pawn Shop ordinance regarding the definition of 'Second Hand Goods'. Discussion followed.

Discussion was held regarding Leads Online, licensing, and the reporting procedures/appeal process.

Bob Kolbe spoke regarding stores that purchase gold in the city and the methods of communication with these stores regarding the new ordinance changes.

A motion was made by Council Member Vernon Brown and seconded by Council Member Michelle Erpenbach to approve that the proposed ordinance move forward to the City Council for consideration.

Vote to approve: Roll Call: Yeses, Sue Aguilar, Vernon Brown, Michelle Erpenbach, 3. Noes, Kenny Anderson Jr., 1.  
Motion Passed.

#### 4. Administrative Appeals Ordinance

City Attorney Dave Pfeifle discussed the proposed changes to the Administrative Appeals Ordinance and gave some background information on the appeals process.

Brown asked about Sec. 2-60(4) regarding "a statement indicating whether the appellant desires the administrative appeal hearing to be open or closed to the public". Discussion followed regarding what types of information would determine the need for a hearing to be closed.

Anderson Jr. stated that the City Attorney's Office has requested one more month before this item moves forward to the City Council for consideration.

#### 5. Open Discussion

There was none.

#### 6. Adjournment

A motion was made by Council Member Michelle Erpenbach and seconded by Council Member Sue Aguilar to adjourn the meeting at 6:35 p.m.

Vote to adjourn: Roll Call: Yeses, Sue Aguilar, Kenny Anderson Jr., Vernon Brown, Michelle Erpenbach, 4. Noes, 0.  
Motion Passed.

Tamara Jorgensen, CMC

Assistant City Clerk