

MINUTES Monday, March 28, 2011

Land Use Committee

5:05 PM

Carnegie

Town Hall

235 West

10th Street

Members Present: Council Member Michelle Erpenbach, Council Member Rex Rolwing, Council Member Kenny Anderson Jr.

Members Absent: None

Staff Present: Debra A. Owen, City Clerk/Chief of Council Operations; and Denise D. Tucker, CMC, Assistant City Clerk

Guests: Ron Bell, Dean Karsky, Mike Cooper, Kevin Smith, Shirley Wieman, Sue Aguilar, Greg Jamison, Mark Millage, James Ysbrand, Tim Stanga, Steve Hildebrand, Vernon Brown, Jonathan Ellis, and Debra Gaikowski

### 1. Call To Order

Committee Chair Michelle Erpenbach called the meeting to order at 5:05 p.m.

### 2. Approval of Minutes

#### A. Monday, February 28, 2011

A motion was made by Council Member Kenny Anderson Jr. and seconded by Council Member Rex Rolwing to approve the minutes.

Vote to approve: Roll Call: Yeses, Michelle Erpenbach, Rex Rolwing, Kenny Anderson Jr., 3. Noes, 0.

Motion Passed.

### 3. Discussion

#### A. Rental Housing Registration Process Update by Kevin Smith, Assistant Director of Planning and Building Services

Smith said this issue dates back several years to when the City Council first adopted the ordinance regarding registration of all rental property. He said this is a good thing as it allows them to get a hold of the property owner or manager if there is an immediate concern. The original ordinance has the registration permits expiring after three years and the need for the properties to be reregistered. They have gone through the cycle a couple of times with limited success. The most recent update was done at the end of 2010 and at the beginning of 2011. Smith said they would like to discuss, on a Council level, on whether it is mandatory to do this every three years or whether it is sufficient to require that all rental property be registered. It is a violation of City ordinance to not have a rental property registered. There is no fee to register rental property and it can be done online. Ron Bell, Chief Building

Official, said they have about 3,000 applications that staff has to input. Anderson asked how many property owners have registered their property. Bell said he would guess about 50% to 60%. Discussion followed. Owen suggested having a final version of the ordinance ready for the next Land Use Committee Meeting and then forwarding it on to the full City Council.

B. Transit Routes Update by Mike Cooper, Director of Planning and Building Services

Cooper said the purpose of today is to have an ongoing discussion about route modifications. He said there was a long extensive process involving staff, passengers and drivers, to look at different recommendations to modify various routes. The City Council recently adopted some of the recommendations and deferred others. Cooper asked what further actions they can take, as staff, to analyze Route 12 and other routes. Anderson said the transit system is not capable of keeping up with the growth of the city. He said he supports recent changes made to the bus routes. Erpenbach asked if there should be a concern about gas prices influencing ridership. Cooper said that is something that they have tracked and there may be an increase in ridership in the core of the City. Debra Gaikowski, Transit Planner, said she is going to start reporting on service request at the Public Transit Advisory Board meetings. She has received two requests, for service, in the past month. Erpenbach inquired about having the bus system placed on a grid system. Gaikowski said a study would need to be done to look into it. The committee would like to have a study placed in the 2012 budget. The study would cost about \$50,000 to \$75,000. Staff hopes to have federal funds cover a portion of the cost.

4. Open Discussion

There was none.

5. Adjournment

Committee Chair Erpenbach adjourned the meeting at 5:37 p.m.

Denise D. Tucker, CMC  
Assistant City Clerk