

City of Sioux Falls Council/Minnehaha  
County Commission Joint Meeting  
Agenda  
Carnegie Town Hall, 235 West 10th Street  
MEETING OF Monday, April 18, 2011 at 5:00 PM

ROLL CALL

CITY COUNCIL

MINNEHAHA

COUNTY COMMISSION

Council Member Sue Aguilar

Jeff Barth

Council Member Kenny Anderson Jr.

Gerald Beninga

Council Member Vernon Brown

Cindy Heiberger

Council Member Jim Entenman

Dick Kelly

Council Member Michelle Erpenbach

John Pekas

Council Member Greg Jamison

Council Member Dean Karsky

Council Member Rex Rolfing

Mayor Mike T. Huether

PLEDGE OF ALLEGIANCE

REGULAR AGENDA ITEMS

APPROVAL OF REGULAR AGENDA

HEARINGS AND RESOLUTIONS

1. A RESOLUTION ADVISING AND GIVING CONSENT TO THE APPOINTMENT OF MEMBERS TO THE HOMELESS ADVISORY BOARD.

REPORT OF OFFICERS/BOARDS/COMMITTEES/TRANSFERS OF UNENCUMBERED APPROPRIATION BALANCES AMONG PROGRAMS WITHIN A DEPARTMENT OR ORGANIZATIONAL UNIT AS PROVIDED IN THE SIOUX FALLS CITY CHARTER SECTION 5.07 (d)

2. Update on City of Sioux Falls/Minnehaha County Homeless Advisory Board

3. Siouxland Heritage Museums Special Enterprise Fund 2010 Report

ADJOURNMENT

MEETING ASSISTANCE: UPON REQUEST, ACCOMMODATIONS FOR MEETINGS WILL BE PROVIDED FOR PERSONS WITH DISABILITIES. PLEASE CONTACT THE CITY CLERK S OFFICE, CARNEGIE TOWN HALL, AT (605) 367-8081 (VOICE) OR (605) 367-7039 (TDD) 24 HOURS IN ADVANCE OF THE MEETING.

ADDRESSING THE COUNCIL: PERSONS ADDRESSING THE COUNCIL SHALL USE THE MICROPHONE AT THE PODIUM. PLEASE STATE YOUR NAME. PRESENTATIONS ARE LIMITED TO FIVE MINUTES.

LIVE BROADCASTS OF COUNCIL MEETINGS ON CITYLINK 16: CITY COUNCIL MEETINGS AIR LIVE THE FIRST, SECOND, AND THIRD MONDAYS OF EACH MONTH AT 7:00 P.M. THE JOINT CITY COUNCIL/MINNEHAHA COUNTY COMMISSION MEETINGS AIR LIVE THE THIRD MONDAY OF EACH MONTH AT 5:00 P.M. REGULAR MEETINGS OF THE CITY COUNCIL ARE ALSO ARCHIVED AND AVAILABLE FOR VIEWING ON DEMAND AT [WWW.SIOUXFALLS.ORG](http://WWW.SIOUXFALLS.ORG). LINKS TO EACH MEETINGS S VIDEO ARE POSTED ON THE MEETING MINUTES AND AGENDAS PAGE.

CLOSED CAPTIONING: CITY COUNCIL MEETINGS ARE CLOSE CAPTIONED ON CITYLINK 16. CITYLINK 16 REBROADCAST: CITY COUNCILMEETINGS AT 10:00 A.M. ON WEDNESDAYS, 1:00 A.M. ON THURSDAYS, AND 7:00 P.M. ON SATURDAYS. JOINT CITY COUNCIL/MINNEHAHA COUNTY COMMISSION MEETINGS AT 10:00 A.M. ON FIRST FRIDAY AFTER LIVE MEETING AND 1 P.M. ON FIRST SUNDAY AFTER LIVE MEETING.

Agenda Item: Not Assigned  
Item ID: 57973

The following document(s) are public records obtained from the  
City of Sioux Falls.

Notice of Hearing: \_\_\_\_\_  
Date of Hearing: \_\_\_\_\_  
Date Adopted: \_\_\_\_\_  
Date Published: \_\_\_\_\_  
Date Effective: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADVISING AND GIVING CONSENT TO THE APPOINTMENT OF MEMBERS TO THE HOMELESS ADVISORY BOARD.

BE IT RESOLVED BY THE CITY OF SIOUX FALLS, SOUTH DAKOTA, AND MINNEHAHA COUNTY, SOUTH DAKOTA:

<b>Name</b>	<b>Board</b>	<b>Term</b>
Doug Morrison	Homeless Advisory Board	Per Joint City/County Agreement for a term from May 2011 to April 2014
Jesse Vavreck	Homeless Advisory Board	Per Joint City/County Agreement for a term from May 2011 to April 2014

Date adopted: \_\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Agenda Item: Not Assigned

Item ID: 57976

The following document(s) are public records obtained from the City of Sioux Falls.

## Homeless Advisory Board

To identify causes of homelessness and to find solutions that fit the Sioux Falls community which allow for the best use of existing public and private resources and provides strategies which encourage the homeless to return to a status of residency.

Stacey Tieszen, Coordinator  
stieszen@minnehaha-county.org  
521 N. Main Ave. Suite 201  
Sioux Falls, SD 57104  
Phone: 605-367-4217 ext. 121  
Fax: 605-367-4235

### MEMORANDUM:

TO: All County Commissioners and City Councilors

FROM: Stacey Tieszen

DATE: April 14, 2011

RE: Homeless Advisory Board Members and Updates

At the Joint Meeting on April 18, 2011, the Homeless Advisory Board will present a resolution to add two new members, Doug Morrison and Jesse Vavreck, to the Board. Both will be considered At-Large members and are not replacing any current members. Doug Morrison is the current CFO at Citibank. Doug is a former school board member, has extensive knowledge of Tax Credit housing, is the Chairman of Citi Housing, is a United Way Volunteer, and serves on the Affordable Housing Trust Fund Taskforce. Jesse Vavreck is currently employed as a Security/Fraud Analyst with Meta Payment Systems. Jesse is certified in Credit Counseling and Housing Counseling from the National Foundation for Credit Counseling, and worked as an educator with Lutheran Social Services/Consumer Credit Counseling. Jesse has been an active volunteer serving at the Banquet, St. Francis House, Habitat for Humanity, and with the Genesis Project through Community Outreach. We are excited to welcome them both and look forward to their valuable input as the Board moves forward in seeking solutions to ending homelessness in Sioux Falls.

The Homeless Advisory Board will also present a brief update on its 2010 activities and current priorities. A few items that will be included are: Summit to End Family Homelessness, At-Risk Youth Assessment, Homeless Count, Poverty Simulation, Pass-It-On Program, Community Awareness Efforts, and the Affordable Housing Trust Fund Taskforce.

### Action Needed:

None

If you have any questions, please let me know.

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## RESOLUTION MC 11 -

### A RESOLUTION ADVISING AND GIVING CONSENT TO THE APPOINTMENT OF MEMBERS TO THE HOMELESS ADVISORY BOARD

BE IT RESOLVED BY THE CITY OF SIOUX FALLS, SOUTH DAKOTA, AND MINNEHAHA COUNTY, SOUTH DAKOTA:

<b>Name</b>	<b>Board</b>	<b>Term</b>
Doug Morrison	Homeless Advisory Board	Per Joint City/County Agreement for a term from May 2011 to April 2014
Jesse Vavreck	Homeless Advisory Board	Per Joint City/County Agreement for a term from May 2011 to April 2014

Dated this 18<sup>th</sup> day of April, 2011

\_\_\_\_\_  
Mayor, City of Sioux Falls

\_\_\_\_\_  
Chairman, County Commission

ATTEST:

ATTEST: Bob Litz, Auditor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Deputy Auditor

Agenda Item: Not Assigned  
Item ID: 57975

The following document(s) are public records obtained from the  
City of Sioux Falls.



**OFFICE OF  
MINNEHAHA COUNTY  
BOARD OF COMMISSIONERS**

John Pekas, Chairman  
Dick Kelly, Vice-Chairman  
Jeff Barth, Commissioner  
Gerald Beninga, Commissioner  
Cindy Heiberger, Commissioner

Administration Building  
415 N Dakota Avenue  
Sioux Falls, SD 57104-2465  
Phone: (605) 367-4206  
Fax: (605) 367-8314

**MEMORANDUM:**

**TO:** Minnehaha County Commission  
Sioux Falls City Council

**FROM:** Ken McFarland

**DATE:** April 14, 2011

**RE:** Museum Enterprise Fund Report

On October 31, 1995, Minnehaha County and the City of Sioux Falls established the Museum's Special Enterprise Fund. The purpose of the fund is to receive revenues and accounts for expenses associated with the rental of space in the museum system, sponsorships and in the provision of programs, events and services for which a fee is charged. The fund is used to support two staff positions – the Special Events Coordinator and the Exhibits Assistant. The fund is also used to further the mission of the Siouxland Heritage Museum system.

The resolution establishing the fund requires that the annual report detailing the financial health of the fund, as well as fund activities, be presented at a joint meeting of the Minnehaha County Commission and the Sioux Falls City Council. I am scheduling that presentation for the joint meeting at 5:00 p.m., Monday, April 18, 2011.

I have attached a copy of the report for your review. If you have any other questions, please let me know.

KM/km

cc: Bill Hoskins, Museum

**Siouxland Heritage Museums  
Special Enterprise Fund  
2010**

The Minnehaha County Commission and the Sioux Falls City Council established the Museum's Special Enterprise Fund on October 31, 1995 with Resolution No. MC95-139. On December 18, 2000, the fund resolution was updated in joint resolution No. MC00-86. The Museum's Special Enterprise Fund receives revenues and accounts for expenses associated with the rental of space in the museum system, sponsorships and in the provision of programs, events and services for which a fee is charged.

A significant change made in revenue coming into the Enterprise Fund at the beginning of 2010. Revenue from the Museum's Endowment, the Siouxland Heritage Museums Alliance and some grants made as sponsorships used to be managed in separate account for Grants. Beginning in 2010 Endowment and Alliance revenues were transferred to the Museum Special Enterprise Fund for management. Monies from the Endowment and Alliance are obligated funds. They are appropriated for specific purposes or projects. The museum board receives a detailed quarterly report of the obligated funds and the status of these projects.

In 2010, the Siouxland Heritage Museums Special Enterprise Fund efforts fall into five categories; Educational Programming, Exhibits, Rentals, Service Requests and Other. The Enterprise Fund represented 9.3% of the Siouxland Heritage Museum's total budget. Total expenses for the year were \$120,940.84. The fund balance at the end of the year was \$107,693.84. The obligated portion is \$58,387.37.

The Siouxland Heritage Museums has both free and fee-based programs. The fee-based programs are managed through the Museum Special Enterprise Fund. Educational Programs including Day Camps, Historic Walking Tours, the Murder Mystery, Ghosts & Graves Tour and Starlab are all programs for which a fee is charged. Educational Programs generated \$17,292.87 in revenue in the fund and cost a total of \$13,033.70.

The Siouxland Heritage Museums has provided exhibit services to other organizations public and private. In 2010, we provided exhibit services for the Coliseum, Sioux Falls City Hall, Mitchell Prehistoric Indian Village, SD Baseball Hall of Fame, Red Cloud Heritage Center and the Richfield Historical Society. The Museum also rented two of our traveling exhibits to the Codington County Historical Society. The Enterprise Fund was also used to pay for the expenses of developing the "Vietnam, In our own Words" exhibit, which will be funded by a \$10,000 sponsorship from the Daughters of the American Revolution.

In 2010, the Circuit Courtroom and Law Library at the Old Courthouse Museum were rented 63 times. The rentals brought 4,888 people into the museum who may not have otherwise visited during the year. Rentals generated a net income of \$406.68 in 2010. Staff worked 513.75 hours for rentals in 2010 (71% Part Time staff and 29% Full Time Staff receiving Over Time). Staff salaries, totaling \$20,197.84 associated with rentals

were reimbursed to the general fund. Salaries included \$13,205 for the Museum Events Coordinator and \$6,992.84 for other staff who worked rentals.

The Staff of the Siouxland Heritage Museums completed 369 Service Requests in 2010. Some of these requests include services, such as the reproduction of historic photographs for which a fee is charged. The net profit for service requests was \$2,008.37 in 2010.

The Enterprise Fund for 2010 also included donations, interest, sales tax, Museum Board Lunches and Human Resource costs for the Museums Events Coordinator and Exhibits Assistant.

The museum has donation boxes located near the entrances of both buildings. Cash donations in the donation boxes totaled \$5,626. Cash contributions have declined since 2008.

The Enterprise Fund receives interest on the fund balance. In 2010, the fund received \$728.07 in Interest. This amount has decline for each of the last four years.

The Enterprise Fund is used to support two staff positions, The Special Events Coordinator and the Exhibits Assistant. Both positions are full time with  $\frac{3}{4}$  of their hours paid by the Museum's Operations Budget and  $\frac{1}{4}$  of their hours and benefits funded by the Enterprise Fund. In total Human Resources represented 29% of the total expense in the fund for 2010.

**Siouxland Heritage Museums  
Special Enterprise Fund History**

	<b>Receipts</b>	<b>Expenses</b>
1996	\$45,903	\$30,882
1997	\$49,012	\$28,459
1998	\$171,089	\$115,635
1999	\$30,663	\$29,882
2000	\$48,784	\$37,356
2001	\$53,211	\$47,149
2002	\$110,098	\$99,000
2003	\$118,113	\$131,065
2004	\$54,943	\$54,147
2005	\$76,548	\$54,847
2006	\$67,632	\$103,354
2007	\$62,762	\$108,717
2008	\$81,186	\$72,318
2009	\$105,233	\$64,362
2010	\$130,630	\$120,940
<b>Total:</b>	<b>\$1,205,807</b>	<b>\$1,098,113</b>

**Enterprise Fund  
Activity Breakdown-Page 1  
FY 2010**

	<i>Income</i>	<i>Expenses</i>	<i>Difference</i>
<b>Education Related</b>			
Concerts	5,341.20	7,489.21	(2,148.01)
Educational Programs*	1,691.91	704.86	987.05
Historic Walks	578.00	0.00	578.00
Obligated "Grant" Monies**	19,276.88	1,133.87	18,143.01
Pioneer Day Camp	1,791.68	504.34	1,287.34
Starlab	1,516.00	18.78	1,497.22
Ticketed Tours*	5,378.80	2,756.56	2,622.24
<b>Sub-Total</b>	<u>35,574.47</u>	<u>12,607.62</u>	<u>22,966.85</u>
<b>Exhibits Related</b>			
Exhibit Projects*	580.41	232.62	347.79
Lake Norden Museum	1,482.50	15.00	1,467.50
Mitchell Archeodome	2,600.00	2,544.95	55.05
Red Cloud Heritage Center	6,783.75	577.13	6,206.62
Richfield Historical Society	1,307.55	576.00	731.55
Traveling Exhibits	500.00	0.00	500.00
Vietnam Exhibit	0.00	6,654.80	(6,654.80)
<b>Sub-Total</b>	<u>13,254.21</u>	<u>10,600.50</u>	<u>2,653.71</u>
<b>Collections Related</b>			
Obligated "Grant" Monies**	39,874.54	32,658.58	7,215.96
Service Requests	3,392.91	784.33	2,608.58
<b>Sub-Total</b>	<u>43,267.45</u>	<u>33,442.91</u>	<u>9,824.54</u>
<b>Rentals Related</b>			
Room rentals	25,166.50	11,729.68	13,436.82
Security Deposits	2,850.00	2,675.00	175.00
<b>Sub-Total</b>	<u>28,016.50</u>	<u>14,404.68</u>	<u>13,611.82</u>
<b>Other</b>			
Banquet Chairs	0.00	15,750.00	(15,750.00)
Donations	5,626.32	0.00	5,626.32
Interest	728.07	0.00	728.07
Lunch for board	69.50	67.03	2.47
Miscellaneous/Sales Tax	421.54	2,713.07	(2,291.53)
Museum Programs/Meetings	0.00	387.97	(387.97)
Obligated "Grant" Monies**	3,672.46	2,944.06	728.40
Payroll	0.00	28,023.00	(28,023.00)
<b>Sub-Total</b>	<u>10,517.89</u>	<u>49,885.13</u>	<u>(39,367.24)</u>
<b>Grand Total</b>	<u>\$ 130,630.52</u>	<u>\$ 120,940.84</u>	<u>\$ 9,689.68</u>

\*See Page 2 for further breakdown of these categories

\*\*See "Current Projects with Obligated Monies" report

**Enterprise Fund  
Activity Breakdown-Page 2  
FY 2010**

	Income	Expenses	Difference
<b>Educational Programs</b>			
Canoe Tour	220.00	93.50	126.50
Monsanto Company Tour	40.00	-	40.00
Discovery Packs	13.90	13.90	-
Popcorn for Events	210.75	55.88	154.87
St. Patrick's Day Event	957.26	440.91	516.35
Victorian Girl Day Camp	250.00	100.67	149.33
<b>Educational Programs Total</b>	<u>1,691.91</u>	<u>704.86</u>	<u>987.05</u>
<b>Ticketed Tours</b>			
Haunted Sioux Falls	1,210.00	902.40	307.60
Ghosts & Graves	1,750.00	506.67	1,243.33
Murder Mystery	2,418.80	1,147.49	1,271.31
<b>Ticketed Tours Total</b>	<u>5,378.80</u>	<u>2,756.56</u>	<u>2,622.24</u>
<b>Exhibit Projects</b>			
Burnham, Darcy - Balloon Posters	32.50	-	32.50
Donations from Exhibits/Exhibit Projects	16.16	-	16.16
Hansum, Bruce - Interview DVDs	80.00	-	80.00
Kersten, Jim - Photocopies	9.50	-	9.50
McFarland, Ken - Framed Prints	-	39.98	(39.98)
Minnehaha County Commission - Framed Panels	200.00	168.54	31.46
Oppold, Ron - Balloon Posters	32.50	-	32.50
Seiner, Tracy - Vinyl cutting	40.00	24.10	15.90
SF Ballooning Assoc. - Panels	151.75	-	151.75
Stensland, Gary - Photocopies	18.00	-	18.00
<b>Exhibit Projects Total</b>	<u>580.41</u>	<u>232.62</u>	<u>347.79</u>

**Enterprise Fund**  
**Current Projects with Obligated Monies**

Project Name	Income	Expenses	Available Balance
<b>Collections Department</b>			
Supplies & Materials	2,500.00	65.99	2,434.01
Work Tables	1,800.00	28.90	1,771.10
Catlin Prints Conservation	1,300.00	150.00	1,150.00
Doll Conservation	3,000.00	2,585.00	415.00
Excess Funds	1,443.54	-	1,443.54
Falls of the BSR-1875 Painting Conservation	2,500.00	-	2,500.00
Falls of the BSR-Rezac Painting Conservation	3,631.00	649.00	2,982.00
Framing Projects	1,000.00	-	1,000.00
Pheasants-Rezac Painting Conservation	2,000.00	-	2,000.00
Sheriff's Vault Doors Conservation	2,000.00	-	2,000.00
Sioux Falls 1869 Painting Conservation	3,500.00	3,550.00	(50.00)
R.F. Pettigrew Painting Conservation	3,500.00	-	3,500.00
Mauretania Painting Conservation	5,000.00	-	5,000.00
Prohibition Painting Conservation	2,000.00	-	2,000.00
Artifact Transportation	2,000.00	629.69	1,370.31
Collections Research Center	35,000.00	25,000.00	10,000.00
<b>Total Collections Department</b>	72,174.54	32,658.58	\$ 39,515.96
<b>Amount Received this Fiscal Year</b>	39,874.54		
<b>Education Department</b>			
Bus Scholarships	2,463.42	801.49	1,661.93
Program Development	15,085.96	332.38	14,753.58
Speaker Programs	1,727.50	-	1,727.50
<b>Total Education Department</b>	19,276.88	1,133.87	\$ 18,143.01
<b>Amount Received this Fiscal Year</b>	19,276.88		
<b>Operations Department</b>			
PHM Window Sills	2,500.00	2,413.14	86.86
<b>Total Operations Department</b>	2,500.00	2,413.14	\$ 86.86
<b>Amount Received this Fiscal Year</b>	2,500.00		
<b>Volunteer Program</b>			
Program Budget	1,172.46	530.92	641.54
<b>Total Volunteer Program</b>	1,172.46	530.92	\$ 641.54
<b>Amount Received this Fiscal Year</b>	1,172.46		
<b>Total Balance Obligated to Current Projects:</b>	<b>95,123.88</b>	<b>36,736.51</b>	<b>\$ 58,387.37</b>
Enterprise Fund Balance			107,693.84
LESS: Obligated Balance			58,387.37
<b>Total Balance Available for Other Projects</b>			<b>\$ 49,306.47</b>